STUDENT LEADERSHIP & INVOLVEMENT
THE UNIVERSITY OF UTAH

Helpful Links: Student Leadership & Involvement | Campus Connect | RSO Policy 6-401A

RSO Guide to Starting a New Student Organization at the U!
Last updated: 5/19/2023
This information is subject to change/modification by Student Leadership & Involvement

Purpose

This document provides guidance to students who are interested in starting a new Recognized Student Organization (RSO) at the University of Utah.

Contents

STUDENT LEADERSHIP
& INVOLVEMENT
THE UNIVERSITY OF UTAH

Helpful Links: Student Leadership & Involvement | Campus Connect | RSO Policy 6-401A

The New Student Organization Registration Process

Introduction

Students can start their own student organization at the University of Utah by completing the New Student Organization Registration Process!

Before you get started you will need:
- Three (3) currently registered, matriculated students who want to be in the new student organization.
- A constitution that meets the ORG constitution guidelines as outlined in the Sample Constitution.

Before you begin this process, we recommend that you double-check that there are no existing student organizations similar to the organization you want to start. You can check out our existing organizations on Campus Connect.

The New Student Organization Application will open on Monday, July 31 and close on Sunday, March 4 at 11:59 pm.

If you have any questions about this process, please do not hesitate to reach out to studentorgs@utah.edu.

New Student Organization Registration Process

Step	Description
1	Have at least three (3) student leaders complete the asynchronous Bystander Intervention Training
2	Watch Videos & Complete Quiz (found in New Student Org Application)
3	Fill out & Submit the New Student Organization Application

Bystander Intervention Training

The University of Utah is committed to fostering a culture of safety, with ongoing efforts to improve infrastructure, practices, campus awareness, and response to daily incidents, as well as during crises. We want to empower the leadership of Recognized Student Organizations (RSOs) to have information about safety and

well-being, including where to report concerns and what resources are available to students for a variety of issues. As part of this commitment, Student Leadership & Involvement has partnered with the Center for Student Wellness to provide an online Bystander Intervention Training Module for RSO Student Leaders.

RSOs must have three (3) student officers complete this training. To complete the training, students must watch the training video and submit the follow-up quiz. **Click here to access the bystander intervention training.**

Click here to learn more about the Center for Student Wellness.

Videos & Quiz

To better help student organizations achieve their goals and be successful on campus, we have developed online RSO Training Videos. By watching the Training Videos, RSO student leaders will receive important information about:

• How to Start a New Student Organization
• Relevant University Policies & Procedures
• How to best utilize Campus Connect
• How to Advertise across Campus
• Funding Opportunities for Student Organizations

The videos and quiz can be found at the beginning of the New Student Organization Registration form on Campus Connect.

New Student Organization Registration Form

To access this form, you will go to the Organizations page on Campus Connect. Once you are there, you will see a button that says, "Register an Organization" on the left-hand side of the page. When you click on that, you will be taken to a new page where you will see a blue button that says, "Register a New Organization" towards the bottom of the page.